



**Oversight and Governance**

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## Chief Officer Appointments Panel

Friday 2 June 2023  
10.00 am  
Council House

**Members:**

Councillor Evans OBE, Chair

Councillors Mrs Aspinall, Blight, Darcy, Laing, Luggier and Ms Watkin.

Members are invited to attend the above meeting to consider the items of business overleaf.

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**Tracey Lee**

Chief Executive

## Chief Officer Appointments Panel

### Agenda

**1. Apologies**

To receive apologies for non-attendance submitted by Panel Members.

**2. Declarations of Interest**

Members will be asked to make any declarations of interest in respect of items on the agenda.

**3. Minutes**

**(Pages 1 - 2)**

The Panel will be asked to confirm the minutes of the meeting held on 14 April 2023.

**4. Chair's Urgent Business**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

**5. Recruitment to Director of Resources - (To Follow):**

**6. Recruitment to Service Director for Human Resources and Organisational Development (To Follow):**

**7. Children's Directorate Senior Management Update:**

7.1. Service Director for Education Participation and Skills (To Follow)

7.2. Service Director for Children Young People and Families (To Follow)

**8. Recruitment to Head of Legal Services (To Follow):**

**9. Exempt Business**

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## **Part II (Private Meeting)**

### **Agenda**

#### **Members of the Public to Note**

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

- 10. Confidential Minutes: (Pages 3 - 6)**
- 11. Recruitment to Director of Resources (To Follow):**
- 12. Recruitment to Service Director for Human Resources and Organisational Development (To Follow):**
- 13. Recruitment to Service Director for Children, Young People and Families:**
- 14. Recruitment to Head of Legal Services (To Follow):**
- 15. Update to Chief Officers' Terms and Conditions: (Pages 7 - 10)**

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## Chief Officer Appointments Panel

Friday 14 April 2023

### PRESENT:

Councillor Shayer, in the Chair.

Councillors Mrs Aspinall, Carlyle, Dr Mahony, Evans OBE, Laing and Singh.

Also in attendance: Tracey Lee (Chief Executive), Kim Brown (Service Director HROD), Sharon Muldoon (Director of Children's Services) and Jake Metcalfe (Democratic Advisor)

The meeting started at 10.00 am and finished at 1.08 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

65. **Declarations of Interest**

There were no declarations of interest.

66. **Minutes**

The minutes from 17 March 2023 were agreed as a true and accurate record.

67. **Chair's Urgent Business**

The Panel agreed to pass a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

The Panel agreed to:

1. Start the recruitment to the permanent Service Director for HROD and;
2. To start the process to recruit to an interim Service Director for HROD.

68. **Service Director for Education, Participation and Skills**

Kim Brown (Service Director for HROD) advised that Panel that it had been previously agreed to recruit to the position of Service Director for Education, Participation and Skills. One candidate would be presented to the Panel in part 2 of the meeting, the Panel would also receive updates in relation to the assessment centre and the technical interviews.

Panel agreed to undertake a selection process for the role of Service Director of Education, Participation and Skills.

69. **Exempt Business**

The Panel agreed to pass a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

70. **Confidential Minutes**

The confidential minutes from 17 March 2023 were agreed as a true and accurate record.

71. **Chief Officers' Terms and Conditions**

This item was considered under part II of the meeting.

72. **Service Director for Education Participation and Skills**

The Service Director for HROD and Director for Children's Services presented the item to the Panel and advised that one candidate had been selected for interview for the permanent role of Service Director for Education, Participation and Skills.

Following an interview with the candidate, the Panel agreed not to appoint the candidate and requested that the current interim Service Director for Education, Participation and Skills continue in the post until a permanent candidate had been found subject to a further recruitment process.

The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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